



Review into Institutional Racism at the Westway Trust

Independent Observer to the Community Advisory Group to the Review

Role Description

The Community Advisory group to the Review has agreed that in the interests of transparency; it would benefit from an independent observer, at its meetings. Members of the public are eligible to apply to be an independent observer and the appointment would be made on a first come first serve basis. The role is a rotational one. The role of the independent observer to the community advisory group meetings is as follows.

Role

- Observe the working of the Community Advisory Group meetings.
- Help bolster community confidence in the review process, thereby increasing the numbers of people who want to contribute to the review.
- Provide reassurance to the community about the work of the Community Advisory Group to the Review.
- Provide the group with a short oral or written observational statement, which can help to contribute to the transparency and legitimacy of the process.

The independent observer's role at the Community Advisory Group meetings will be under Chatham House Rules, in that information observed during the meeting may be reported but the source of that information may not be explicitly or implicitly identified, unless otherwise stipulated by the Chair of the Group.

On the occasion that sensitive information regarding the review, will be discussed by the group, the independent observer will be required by the Secretary to the Review to sign a confidentiality agreement of which they must abide. A copy of which will be given to the Independent Observer and a copy retained by the Secretary to the Review.